



Minutes of a meeting of the **SCOTTISH BORDERS COMMUNITY HEALTH AND CARE PARTNERSHIP (CHCP) BOARD** held on **Thursday 10<sup>th</sup> September 2009** at **2.00pm** in the **Council Chamber, Scottish Borders Council, Newtown St Boswells.**

**Present:** Cllr Sandy Scott (Chair)  
Cllr N Calvert  
Cllr D Parker  
Mrs Mary Wilson  
Mr John Glennie  
Mrs Julia Edey  
Mrs Alison Ferahi  
Mrs Barbara Harrison  
Mr Andrew Leitch  
Mr Vince Summers

**In Attendance:** Mr Eric Baijal  
Mr Sandy Brown  
Mr Colin Easton (*for Appendix 18 only*)  
Mrs Heidi Goodship (*for Appendix 22 only*)  
Mr David Hume  
Mr Andrew Lowe  
Mr Robbie Pearson  
Mr Ralph Roberts  
Mrs Elaine Torrance  
Ms Claire MacDonald (minutes)

## **1. Apologies and Announcements**

Apologies had been received from Cllr Catriona Bhatia, Mrs Eileen Frame, Mrs Linda Jackson, Mr Robert Kemp, Cllr David Raw and Mr Glenn Rodger.

The Chair welcomed Dr Eric Baijal, Joint Director of Public Health for NHS Borders and SBC, to his first CHCP Board meeting.

The Chair welcomed Cllr Neil Calvert, who was deputising for Cllr Catriona Bhatia.

The Chair welcomed Colin Easton, Children & Young People's Planning Partnership Integration Manager, who was in attendance for Appendix 18 on the agenda: Scottish Borders Children & Young People's Plan 2009/12.

The Chair announced that Linda Jackson had been appointed to the post of CHCP Integration Officer, but unfortunately was unable to attend the CHCP Board meeting today.

**2. Minutes of Previous Meeting (& action points): 3.12.08 and 3.4.09**

The approval of the minutes of the meeting held on 3 December 2008 was re-confirmed (the April 2009 meeting was not quorate).

The minutes of the meeting held on 3 April 2009 were approved with no amendments. The decisions taken at that meeting were re-confirmed as the April meeting was not quorate.

**3. Matters Arising**

All matters arising from previous minutes are covered by agenda items for today's meeting.

**4. Strategy**

**4.1 Scottish Borders Children & Young People's Services Plan: 2009/12**

The Chair invited Colin Easton to speak to this paper, to present the final draft of the 2009/12 Scottish Borders Children and Young People's Services Plan to the CHCP Board for approval.

Colin Easton reported that a draft of the plan was presented to the CHCP Board at their meeting in April; the document being discussed today is a re-draft following comments received during the consultation period over the summer months. The plan has been developed by the Children & Young People's Planning Partnership (CYPPP) and is a single plan for all children's services, showing the key priorities and outcomes for joint partners. The CHCP Board noted that the plan is set out in 2 main parts; the first part identifying key commitments for 2009 - 2012; and the second part confirming outcomes and targets for 2009 – 2012.

Mr Easton advised that a key element of the plan will be the future challenges and priorities, as outlined under section 3. Corporate Parenting is also a key priority area, along with consolidating and increasing services to young carers.

Mary Wilson informed the CHCP Board members that a Corporate Parenting Seminar is being held on 25 September at 9am and asked that SBC and NHS Borders members who are available to attend if possible.

Mrs Wilson noted that some of the outcomes in the plan go further than 2012, e.g. Eco Schools, and asked how these plans fit with the 'green agenda'. Mr Easton responded that once the plan has been approved it will be submitted as part of SBC's Corporate Improvement Plan.

Mrs Wilson informed the CHCP Board members that she had attended a Scottish Young Carers event on 30 August where carers were invited to give their views on how services could be improved to support them. Mr Easton added that young carers' issues will be discussed at the next CYPPP meeting, in particular on how to make services more effective and integrated.

Julia Edey raised a query regarding how resourcing will come about from SBC and NHSB to implement the plan, and commented that this needs to be made clear to the public. The response to this was that both organisations will need to engage in discussion to agree the position. The CYPPP will be looking at the realignment of their budget; this could lead to potential decommissioning or reduction of some services.

Cllr Parker noted concern about being able to fully deliver the plan outcomes given that the changing financial climate will bring about re-prioritisation.

Ralph Roberts stated his support for the plan, adding that it is the result of good joint process of working but agreeing that further detail is required on where funding will come from. Andrew Lowe agreed with Mr Roberts' comments, adding that both organisations must seek to develop services efficiently.

**The CHCP Board approved the Scottish Borders Children & Young People's Services Plan: 2009/12.**

#### **4.2 Transforming Older People's Services (TOPS) Report**

The Chair invited Andrew Lowe to introduce this item. Mr Lowe informed the CHCP Board that the purpose of bringing this item to the meeting is to advise on progress to date following engagement events which have been running since July, and are due to end on 5 October.

Elaine Torrance then spoke to the presentation, which outlines the key themes coming from the public engagement so far. There has been good attendance at the meetings held so far across the Borders, with a total of 13 public meetings and 8 staff meetings planned. There have also been requests to attend various other specific meetings/committees. Mrs Torrance thanked NHS Borders for being flexible and able to arrange representatives to attend, and noted that representation from Housing had also been good.

The feedback to date, although varying by area with regard to specifics around the future provision of services, has broadly covered:

- General support for rebalancing care; reducing the reliance on residential care and delivering new models of care (including preventative services, intermediate care and extra care housing);
- How to manage change – important to look at the timing of changes to services to ensure people are supported during a period of changeover;
- Costs and efficiencies.

Other more specific local issues that have been raised include dentistry service provision and use of Community Hospitals. Transport (and the suitability of bus routes) has been highlighted as a major issue for all areas: Mr Lowe specifically wanted to draw this to the attention of Council Officers for high priority consideration.

Mrs Torrance then outlined the next steps: producing a summary feedback document outlining all the key themes; proposals reshaped and costs finalised; final report with recommendations to go to the Council on 17 December 09; implementation plan to go to CHCP Board in Spring 2010 to ensure integration and alignment with the Strategic Change Programme (SCP).

Julia Edey reiterated the need to manage funding for transition stages to ensure the continuation of service provision. Mrs Torrance assured that consideration will be given to the timing of any changes and linkages to other areas such as housing provision.

Alison Ferahi enquired if the TOPS project is only focusing on the Borders area; is there any scope for joint working with neighbouring local authorities. Mrs Torrance responded that there is scope to look at effective provision in other areas.

Discussion took place regarding the importance of maintaining perspective and ensuring that the shape of future changes are not unduly influenced by unrepresentative opinion, whilst taking into account the needs and views of hard to reach groups.

Barbara Harrison advised that there are a number of routes through which feedback is being received, for example: Elder Voice; BVCCF; People's Forum; website responses. Equality and Diversity requirements have been taken into consideration by providing material in alternative formats, such as talking books.

Ralph Roberts highlighted that there is a difference in timescales between TOPS and NHS Borders' Strategic Change Programme (SCP) in that the SCP is slightly further behind and consideration needs to be given to how ideas and proposals are aligned between the two programmes to avoid any contradictions or conflicting messages. Cllr Calvert responded that he hoped the joint working so far on both these areas would rule out the potential risk of that happening.

Mrs Torrance added that there is recognition that some assumptions will change as a result of the feedback received on TOPS and the plan will need to adapt accordingly. Mr Pearson commented that NHS Borders' Strategy & Performance Committee had discussed the SCP timeline at their meeting last week, and advised that it is still under discussion so may be subject to further changes. Mr Lowe advised that implementation dates have been extended to 2015.

Mr Pearson also highlighted that technical support between NHSB and SBC on Single Shared Assessment will need to be explored.

John Glennie re-emphasised the need to continue and further develop joint working arrangements and services, particularly given the forecasted tightening of resources for both organisations. Mary Wilson added that the commitment from both organisations to joint working is very positive and there will be more opportunities in the future to continue this, which are to be welcomed.

Cllr Parker asked for clarification on what the Council will be asked to agree when TOPS is taken to the meeting on 17 December, and suggested that a meeting with NHSB in advance of the Council meeting would be beneficial in order to discuss and agree this.

#### **The CHCP Board:**

- **Noted the Transforming Older People's Services Review Report;**
- **Noted the 12 week period of public engagement;**
- **Noted the partnership approach to TOPS and the SCP, and agreement between SBC and NHSB that key recommendations are fully integrated wherever possible;**
- **Noted that Scottish Borders Council will consider final recommendations on 17 December 2009;**
- **Agreed to receive a report in spring 2010 on the implementation plan to ensure it is integrated with Your Health, Our Future (NHS Borders SCP).**

*Eric Baijal left the meeting.*

## **5. Finance**

### **5.1 Finance Overview**

The Chair invited Sandy Brown to give a verbal update on this item.

Earlier this week, the Joint Management Team discussed the financial prospects for 2010/11 and 3-5 years beyond, and the impact on both organisations of the announcement of the public sector budget by the Scottish Government next Thursday. The longer term position will be influenced by the General Election in May 2010 and the Spending Review in summer 2010. Sandy Brown and Robert Kemp have been asked to take a paper to the next Joint Management Team meeting outlining all areas of joint working.

Discussion took place regarding the differences in timescales between NHS and SBC: John Glennie commented that it may be early into 2010 before NHS Borders has further clarification on the budget and funding allocation; the capital allocation will also be affected.

**The CHCP Board noted the Finance Overview update, and the challenges this would present to both organisations.**

*Sandy Brown left the meeting.*

## **6. Performance**

### **6.1 Single Outcome Agreement**

Robbie Pearson gave the CHCP Board an update on the current position regarding the Scottish Borders SOA 2009/10, which was officially signed off by John Swinney, Scottish Government, on 25 August 2009. It has been noted both locally and by the Scottish Government that there has been significant improvement in the agreement process from the 2008/09 SOA, however, there are further areas that can be improved as the process for 2010/11 commences. Mr Pearson added that a key issue for the CHCP Board is to ensure that the Community Care outcome is integrated into the SOA.

With reference to the timescale for engagement, contained within the second paper attached to this item, Julia Edey commented that the sessions planned for November/December/January 09 need to take place earlier to tie in with budgetary discussions at SBC.

Discussion took place around the possibility of there being no requirement to re-write the SOA for 2010/11, only to provide an update; David Hume noted that this would provide an opportunity to decrease the number of indicators and give more time to engage with the community.

Andrew Leitch remarked that the PPF has so far only had involvement in discussions with NHS Borders, and that work is ongoing within the PPF to develop thinking around involvement in the SOA process.

Elaine Torrance added that the CHCP Planning & Delivery Committee receives regular updates on progress from the various sub-groups regarding their area(s) of responsibility under the SOA.

**The CHCP Board noted the update on the Scottish Borders SOA 2009/10.**

## **7. Further Items for Noting**

### **7.1 CHCP Study Update**

Ralph Roberts advised that, following a course of stakeholder interviews over the summer period, Borders has been chosen as one of 6 CHP areas to have further work undertaken as part of the study by Blake Stevenson.

The timescale for the work in Borders may be delayed to fit with the work of the Strategic Change Programme (SCP).

**The CHCP Board noted the progress with the CHP Study work.**

### **7.2 Social Atlas 3<sup>rd</sup> Edition**

David Hume introduced this item, adding that in future Dr Eric Baijal will lead on this as the Social Atlas will sit within Public Health. Editorial control will, however, remain with the Business Improvement Unit at Scottish Borders Council. Mr Hume commented that this is a very significant document as it underpins policy development in Public Health in Borders. Within the document, 51 indicators are mapped covering a complex pattern of social indicators and health needs.

Mr Hume introduced Heidi Goodship, who was in attendance to answer any queries about the Social Atlas and receive any ideas from NHS Borders for inclusion in the next edition. Mrs Goodship informed the CHCP Board that the Atlas is compiled using publicly available statistics. The next step in its development will be to make an interactive version of the Atlas available through the SBC website; users will be able to derive more detail on specific areas in the local region.

John Glennie commented that it would be useful for the CHCP Planning & Delivery Committee to give consideration as to what kind of further information would be useful to include in future editions of the Social Atlas.

Vince Summers raised some queries regarding the age of some of the data and whether historical data can be included in the interactive version of the map. Mrs Goodship responded that some data is older due to the length of time taken to drill down to the particular level of detail. Historical data can be included in the map, or through specific requests to Mrs Goodship. Julia Edey requested that information collected for the Poverty Commission is included in the next edition; Mrs Goodship agreed to explore this. Mr Hume expressed that caution should be taken regarding indicators showing small numbers; aggregation of numbers should perhaps be considered in these cases to provide more meaningful representation of data.

Discussion took place regarding the value of the Atlas in identifying hard to reach and minority groups and communities, and Elaine Torrance asked that any data available on people with disabilities be included in a future edition to help with work planning in Social Work.

Mrs Goodship distributed CD copies of the Social Atlas and advised that hard copies can be produced on demand.

**The CHCP Board noted the Social Atlas 3<sup>rd</sup> Edition, and agreed the inclusion of further data, as discussed, in the next edition of the Atlas.**

### **7.3 NHS Borders Annual Review: 15 September 09**

Mary Wilson reminded the CHCP Board members that the NHS Borders Annual Review with the Minister for Public Health and Sport will take place on 15 September. The planning for this year's review has been particularly challenging given the pandemic flu situation; Mrs Wilson noted the hard work and preparation that has gone into arranging the venues and itinerary.

The Minister will meet with various groups in the morning, and will then officially open the new Coldstream dental facility. There is a public session in the afternoon, taking place at Berwickshire High School in Duns, to which all CHCP Board members are welcome to attend.

Mrs Wilson also indicated special thanks to Glenn Rodger for his support and assistance in making it possible to hold the afternoon session in the high school.

**The CHCP Board noted the upcoming NHS Borders Annual Review.**

### **7.4 Minutes of CHCP Planning & Delivery Committee**

The CHCP Board noted the minutes of the CHCP Planning & Delivery Committee meetings held on 5 March 2009, 2 April 2009, 7 May 2009 and 4 June 2009.

John Glennie noted that a lot of work has been undertaken by the CHCP Planning & Delivery Committee and real progress has been made.

Alison Ferahi raised a query regarding the minutes of 4 June 2009, page 3, with reference to the accountability of the Alcohol and Drugs Partnership. Ralph Roberts advised that a piece of work is being undertaken to look at this, given the involvement of the police in the membership of the group.

### **8. Any Other Business**

Andrew Leitch advised that the PPF are about to review the working agreement between them and the CHCP Board; a paper will be brought to the next meeting of the CHCP Board in December 2009.

### **9. Date of Next Meeting**

The Chair informed the CHCP Board that the next meeting will be held on Tuesday 1 December 2009 from 2.00 – 4.30pm in Newstead Board Room.