

Borders NHS Board



CHAIR AND NON EXECUTIVE DIRECTORS REPORT

Aim

To update the Board on the recent activities undertaken by the Chair and Non Executive Directors.

Catherine Duthie: During the period I have had several further meetings in relation to the proposals for replacing the CT scanner in BGH and the plans for a supporting fundraising appeal.

On 28th June, along with the Medical Director, I attended a meeting with the executor of Mrs. Margaret Kerr's estate during which we had a helpful discussion about the development of enhanced in-patient specialist palliative care facilities at BGH and the ways in which Mrs. Kerr's legacy to NHS Borders could be applied to this. The project was then progressed further at a subsequent meeting to discuss the related option appraisal exercise which will take place over the next few months.

On 6th July I attended the AGM of the Borders Princess Royal Trust for Carers. Later in the day I met the Chair of the Joint Equality Action Team to discuss the future role of JEAT and its input to the Public Governance Committee.

Another useful meeting in the current month was with the Director of Nursing and Midwifery during which we discussed a number of current topics, including NMC standards and regulation of the professions and the progress of the palliative care development referred to above.

Committees attended: Endowment (21st June), Remuneration (22nd June and 15th July), Non- Executives/ Strategy and Development (1st July).

David Davidson: On 22nd June I Chaired a GP QOF Appeal Panel at Newstead then attended the Mental Health Clinical Board at Scottish Borders Council.

On 30th June I visited the O'Connell Street Practice in Hawick and had a discussion with the GPs and Practice Manager.

Meetings I attended in July were:-

- 1st July I attended the Non-Executive Directors Meeting as well as the Board Development & Strategy meeting at Newstead.
- 5th Meeting with the Health Improvement Team in preparation for the Joint Health Improvement Board meeting the following day.
- 6th Attended Joint Health Improvement Board at Scottish Borders Council.

- 6th Attended the Princes Royal Trust for Carers event in Galashiels with Julia Edey.
- 20th Meetings with Jackie Stephens, Head of IM&T, June Smyth, Assistant Director Planning & Performance and an Area Clinical Forum pre meeting all held in Newstead.
- 21st Attended a Committee meeting of the Scottish Eating Disorder Interest Group at Huntercombe Hospital.
- 26th Attended a meeting of the Chaplaincy Trust at BGH.

Julia Edey: On 9th June I attended a training session for trustees which was organised by Newton Charity Team. The session included presentation and discussion on investment, legal and accounting issues.

- 10th June meeting with Jane to discuss the agenda for the Audit Committee.
- 10th June I attended a very useful session with Scottish Borders Council colleagues to discuss joint finance and planning.
- 15th June CHCP meeting
- 15th June meeting with Jane to discuss Audit Committee issues
- 21st June Strategy & Performance, Endowment Committee, Audit Committee, Public Board meeting.
- 22nd June Remuneration Committee to discuss year-end performance and objective setting for 2010/11.

Activity for July included:-

- 1st Non-Executives meeting and Board Development session
- 6th I attended the AGM of the Princess Royal Trust Borders Carers' Centre. This was an excellent session and the keynote speech was given by Dr Jane Savory, and George Romanes. Jane gave details of the Carers' Enhanced Service, and the use being made of central funding to raise awareness amongst PCTeams of carers' needs. A number of issues concerning medication were discussed, and Jane provided some information which suggested that only 20% of prescriptions are actually taken correctly! George covered the role of the community pharmacist, and, in particular, the help they could provide for carers of people with long term conditions.
- 15th Remuneration Committee to complete the year-end performance and objective setting for 2010/11.

Pat Alexander: Continuing with induction programme by meeting individual managers and attending various meetings.

Edwina Cameron: Continues to be actively involved in several national groups representing Employee Director colleagues. The groups are:

- **Health Workforce Programme Board** is a meeting looking at the development of national workforce policy and workforce planning,
- The **National Staff Survey Steering group** has now almost completed its work in drawing up the survey and agreeing a process for distribution and analysis which will be less expensive than previous surveys
- I have also deputised at the recent **HEAT workforce development network** to commence the work on developing a proposed new HEAT target.

Recommendation

The Board is asked to **note** the report.

Policy/Strategy Implications	Not Applicable.
Consultation	Not Applicable.
Consultation with Professional Committees	Not Applicable.
Risk Assessment	Not Applicable.
Compliance with Board Policy requirements on Equality and Diversity	Compliant
Resource/Staffing Implications	Not Applicable.

Approved by

Name	Designation	Name	Designation
Julia Edey	Vice Chair		

Author(s)

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Iris Bishop	Executive Assistant & Board Secretary		