

SOUTH EAST AND TAYSIDE GROUP

Minutes of the Meeting of the South East and Tayside Group held at 10.00am on 26th March 2010 in the Boardroom, NHS Borders, Newstead, Melrose, TD6 9DA

Present:-**Borders**

Mr Calum Campbell
Dr Ross Cameron

Fife

Mr George Brechin
Mr Gavin Brown

Forth Valley

Ms Janette Fraser

Lothian

Professor James Barbour
(Chair)
Mrs Jackie Sansbury

Tayside

Dr Peter Williamson

Dumfries & Galloway

Ms Mary Harper

Regional Leads

Ms Jacqui Simpson
Mr Derek Phillips

Directors of Finance

Ms Susan Goldsmith

Scottish Government

Mr David Cline – on behalf of
Ms Jill Vickerman
Ms Yvonne Summers

Directors of Public Health**Nurse Directors****NES**

Professor Bill Reid

NSD

Mrs Deirdre Evans

Scottish Ambulance Service

Ms Heather Kenney

Medical Director

Dr Gordon Birnie

HR Director

Alan Boyter

NHS 24**In Attendance**

Mrs Jan McClean, Regional Healthcare Planner, SEAT

Minutes

Mrs Caroline Caddell, PA, SEAT

Apologies for absence were received from:

Dr Alison McCallum, Ms Karen McPherson, Dr Brian Montgomery, Professor Elizabeth Wilson, Mr Robert Parry, Mr Robbie Pearson, Mr John Turner, Ms Jill Vickerman and Ms Justine Westwood

Item No.	Section	Action
1	Welcome James Barbour welcomed everyone to the meeting. Although Robbie Pearson was not in attendance, James thanked him for his staunch contribution to SEAT and wished him every success in his new role at the Scottish Government. James Barbour then welcomed Caroline Caddell who is the new	

PA to Jacqui Simpson and Yvonne Summers who is the Scottish Government Health Department replacement for George McLachlan.

2 Previous Meeting

2.1 Minutes of the Meeting held on 29th January 2010

The minutes of the previous meeting were agreed as an accurate record.

2.2 Progress against action note

2.2.1 Transcatheter Aortic Valve Implantation (TAVI)

Jacqui Simpson confirmed that a letter had been sent to Fiona McKenzie and Derek Feeley, co-chairs of the National Planning Forum regarding the preference for them to broker a national discussion on TAVI as requested at the last SEAT meeting. It was noted that initial findings from Glasgow University on the evidence base for TAVI have been presented to the Scottish Health Technology Group and a written report is understood to be in preparation. This report, when available, should inform whether or not TAVI should be prioritised for NHS Scotland and the cohort of patients that might be included in any development. Jacqui Simpson also highlighted that any national discussion should consider tactics for reducing the costs of valves and scoping potential inclusion in a UK audit programme for TAVI. Future proofing in terms of building clinical objectives for any roll out of this procedure should also be considered.

Calum Campbell stated that two different companies supply valves and asked if there would be benefit in having a UK agreement in order to reduce the costs. George Brechin commented that it would be useful to establish a mechanism to enable this to be discussed.

It was concluded that economies of scale must be considered given the tightening financial situation. David Cline confirmed that TAVI is on the agenda for the next National Planning Forum Meeting on 1st April. An update on the National Planning Forum discussion to be provided at next SEAT meeting.

JSimpson

2.2.2 SEAT LD MCN

It was noted that Calum Campbell has agreed to chair the MCN. James Barbour thanked him for this.

2.2.3 Review of the Provision of Forensic Medical Examinations

David Cline confirmed that this is currently with the Association of Chief Police Officers in Scotland (ACPOS) and it will be processed once they have received comments. He confirmed that John Froggatt at SGHD has responsibility for taking this forward. Jacqui Simpson intimated that a recent discussion with John Froggatt had confirmed that the regional approach being taken within SEAT should continue.

George Brechin raised concern that ACPOS and the Custody Services might propose services which would have unforeseen operational and financial consequences for the NHS.

James Barbour felt the matter to be more complicated than first envisaged. He asked Jacqui Simpson to discuss with Derek Feeley as national planning lead, the need for a properly co-ordinated response on behalf of NHS Scotland.

JSimpson

3

Matters Arising

3.1

Paediatric Workforce Planning

Derek Phillips advised that as highlighted at the previous meeting, out of hours cover in NHS Borders would be supported by 2 trainees from NHS Lothian who will undertake their out of hours placement in NHS Borders. While considered significant progress, it was agreed that the medical trainee support for paediatrics remained fragile. It was noted that these short term solutions may be subject to disruption in the event of sickness absence or other factors such as maternity leave.

Ross Cameron confirmed, in an effort to achieve more sustainable solutions, that 2 advanced nurse practitioners are now in post in NHS Borders. This is with a view to moving to 6 in total in the future, subject to them being retained within the Borders service.

Dr Gordon Birnie reported that NHS Fife was moving to consolidate paediatrics on one site and merge two rotas into one by June 2010. The South East currently has 7 rotas in the region with sufficient trainees available over the next couple of years for 4 rotas. He confirmed the plan is to reduce to 4 rotas in the South East by 2012.

Discussion then ensued regarding the approach to longer term sustainability of staffing paediatric services in the region. Chief Executives of the respective Boards in SEAT confirmed that while individual Boards remained accountable for staffing their own services, a regional approach to sustaining the workforce would be beneficial. Derek Phillips confirmed that the Regional Medical Workforce Group was the mechanism through which responsibility lay for developing regional solutions and that service planning input would be essential to this.

James Barbour requested that the regional machinery should be used to promulgate a pathway for paediatric services to support sustainability of services in the SEAT region in the medium to longer term. It should take account of respective Board responsibilities, vulnerabilities in the region and should add practical value. It was estimated that this would take about 3 months to develop. It was confirmed that Jacqui Simpson and Derek Phillips would take this forward with Director of Planning colleagues and the Regional Medical Workforce Group and report back to a future SEAT meeting.

**DoPs/
JSimpson/
DPPhillips**

Deidre Evans stated that this was not a matter specific to SEAT and was a regular item on the NOS agenda.

3.2

SEAT Efficiency & Productivity

James Barbour prefaced this agenda item by highlighting key themes from the recent Scottish Forum event held under Chatham House rules and attended by public sector colleagues from across Scotland. It was clear from this event that Scotland, like the rest of the UK, faced an unprecedented reduction in public expenditure, a position which recent newspaper coverage following the budget had also highlighted. He felt this brought into sharp focus the need to be more proactive on a collective SEAT basis on redesign and efficiencies that go beyond previous efforts.

Calum Campbell agreed that significant redesign was required across the region, and that there must be clarity around the balance between that initiative and individual Board responsibilities.

George Brechin informed the group that part of the discussion at the Chief Executive meetings was about discussing the climate of the relationship between the SGHD and the Boards. The Chief Executives recently agreed a draft paper in relation to the draft budget review.

James Barbour added that issues around the role of community planning had been highlighted.

Susan Goldsmith updated the group of the Directors of Finance position on cross SEAT work on efficiency and productivity. She felt that little progress had been made regarding shared services and that Boards are working individually at the moment. However, DoFs had agreed to meet and devise a shared work plan which collates all the schemes and common themes. Susan Goldsmith stressed that the level of efficiency that may be achieved would be unlikely to meet the likely future scenario.

James Barbour stressed that it would be useful to understand the cumulative effect of the efficiency savings of the smaller schemes generated through the DoF discussions. Susan Goldsmith agreed to collate for future consideration with SEAT colleagues.

SGoldsmith

James Barbour sought the views of this group on how best SEAT could provide real added value in the face of the challenge of unprecedented reductions in public sector finances.

Calum Campbell stated the need was for a single vision for SEAT based on Fife, Borders and Lothian's plans.

George Brechin raised the need for deciding on a mechanism of how to do this, and the need to incorporate consideration of an irreducible minima for each Board.

Susan Goldsmith and Alan Boyter have been working jointly on a

model to reduce workforce numbers whilst continuing to deliver services; an approach which may be useful to consider across SEAT.

Peter Williamson said that SEAT had not embarked on this long-term macro approach before and while it was an important issue it would require careful planning and consideration.

James Barbour proposed that SEAT needed to devote time and energy to this matter and proposed that key individuals discuss this in protected time. They should look at what we can do around service dynamics, sustainability and how to reduce the gap between current spending and future likely available funding. All agreed that this would be an acceptable approach.

Yvonne Summers suggested that SEAT look at the relationship with SGHD and ways in which it could be improved at regional level.

It was highlighted by Ross Cameron that they were talking about potential changes in expenditure level which had not previously been seen and would involve some major fundamental changes, such as reducing length of stay and reducing bed numbers.

It was agreed that Jacqui Simpson, James Barbour, George Brechin and Calum Campbell should consider the following in conjunction with DoPs:

- Boards share high level numbers
- Share concerns/issues
- Look at options with careful management due to sensitivities

The aim would be to consider this in the autumn. Jacqui Simpson to work up approach with James Barbour and other Chief Executives in the first instance.

JSimpson

3.3

Oncology Services - SCAN

Jacqui Simpson informed the group of discussions with SCAN and RCAG to improve the RCAG business agenda and governance processes. She then updated the meeting on progress with taking forward a review of oncology services within the region including the following:

-Non recurring resource to relieve pressure in the service to allow time for service redesign to be undertaken.

-A Modernisation Manager has been recruited to focus on the re-design.

-Use of E - health developments including the successful bid from E health leads in the region to secure £1.8m for telepresencing which will reduce the need for medical staff to travel thereby increasing clinical time. SEAT supported the progress made to date and will receive future updates through RCAG.

4.1 **Interim Director of Regional Planning Report**

Jacqui Simpson referred to the report circulated prior to the meeting. She stressed that it was ongoing piece of work and networks and relationships must be built and sustained in order to deliver the increasingly complicated agenda. The recommendations within the report were supported.

4.2 **Framework for Priorities and Decision Making**

Jacqui Simpson referred to a more focused framework circulated prior to the meeting. It contained a re-affirmation of what SEAT is about, a pragmatic approach to how we are working together and a list of potential workstreams which SEAT may need to consider over the coming year. It was noted that the financial information in the document required additional work to be aligned with SEAT planning priorities and a mechanism to do this via Directors of Finance has been agreed. She asked the group to review the working document and contact her should there be any major gaps.

James Barbour asked for the origin of the document and Jacqui Simpson responded that it had been produced via Directors of Planning and Finance and discussed with key leads for specific workstreams.

Calum Campbell confirmed that the Optimal Reperfusion Therapy (ORT) business case is being considered within NHS Borders.

George Brechin asked for a statement to be included in the risk section of the criteria to emphasis the risk of proceeding with any new piece of work as well as risk of not proceeding.

JSimpson

SEAT agreed with the recommendations in the covering paper subject to the above.

Yvonne Summers asked that this opportunity was used as a means of communication and liaising work to the wider public/colleagues across the country.

SEAT agreed to endorse this document and that it should be sent formally to Derek Feeley with the request that he should have due regard for the demands created by this work on formulating policy and planning at national level and how this might impact on Boards.

JSimpson

4.3 **SEAT Annual Event 2010**

Jacqui Simpson had proposed a SEAT annual event in June, following attendance of herself and James Barbour at a successful annual event in the West of Scotland.

After much discussion it was proposed that the Annual Report could be used to engage with Boards and their Non-Executive Board Members over the next few months. It was agreed that the Annual Event would take place in September/October. George

Brechin confirmed this timing would be apt given the forthcoming Direct Election pilots in NHS Fife.

4.4

Workforce Planning Update

Derek Phillips referred to the paper circulated prior to the meeting which offered an update on the workforce issues. He had been asked by the Government to give workforce projections and a draft paper was discussed at the recent Regional Medical Workforce Meeting. A provisional return was provided to the Scottish Government and the draft response was then sent out. The agreement was that the projections would be revised and this work is under way through the Medical Directors. The final response will be sent once the revised projections have been completed.

James Barbour requested that the projections were revisited in light of the current financial climate and questioned if we could refer to it as a regional return. Derek Phillips to finalise return once revised projections are received from Boards. Derek Phillips to circulate the revised return with a draft letter to CEOs for approval before sending to SGHD.

DPhillips

4.5

National Delivery Plan for Specialist Children's Services - Update

Jan McClean referred to a paper circulated prior to the meeting. She highlighted that there had been agreement that the £36k slippage in Year 2 would be used for critical care equipment for the 3 core SEAT Boards. She informed the group the Year 3 proposals are currently with the Cabinet Secretary with an announcement expected very soon.

James Barbour advised that there had been agreement to a recurrent national topslice for the Principal Treatment Centre for children's cancer services, which members of SEAT had worked hard to achieve.

It was noted that the SGHD will be asking SEAT and other regions to confirm the impact of the additional investment against agreed measures.

The group agreed the collective efforts of managers and clinicians to get to this point in SEAT had been significant and asked Jacqui Simpson to draft a letter of thanks for the chair of SEAT for those involved.

JSimpson

5

Regional Liaison Initiatives

5.1

Update on Re-provision of RHSC Edinburgh

Jackie Sansbury discussed a paper circulated prior to the meeting. This outlined the timescales for the re-provision of RHSC, Edinburgh and is on the agenda for the next Directors of Planning and Finance meeting. She offered to go through the details with SEAT Boards Local Management Teams if this would be helpful.

George Brechin confirmed that although Fife was supportive of the project, they currently have no identified revenue streams for this

or for Clinical Neurosciences.

On behalf of NHS Lothian James Barbour confirmed that they did not wish to spend more money in Lothian than they had to. However, changes in capital charges were an issue. He also reminded colleagues that in the case of neurosciences the NHS Scotland Director of Finance had indicated national funding was not available because local Boards had not supported the plans. James Barbour did not wish to repeat this experience and pointed out that NHS Lothian would have to size both developments in the context of contributions, both in terms of patient flows and money from SEAT and surrounding Boards.

The Sick Kids Friends Foundation was discussed. Problems have been discovered with the charity and therefore responsibility for the running of it is being transferred. A report is currently being compiled by Office of the Scottish Charity Regulator (OSCR). The charity has stated that it will take 6 months for them to recommence funding. A pledge has been made to achieve the required £15m for capital that the charity should have been raising, from NHS Lothian endowment funds.

5.2 **Update on Clinical Neurosciences**

Jackie Sansbury discussed a paper circulated prior to the meeting providing a status update. The intention is to move by 2014 in order that Edinburgh delivers paediatric neurosciences at the same time as the Glasgow service does. The outline business case is currently being reviewed and the locations for the build are being considered.

Calum Campbell accepted that the children's hospital and neurosciences would go ahead but indicated that SEAT needed to work together to plan for the future.

Jackie Sansbury informed SEAT that there were issues with capital funding and if this is not available then alternative funding sources will need to be pursued.

Jackie Sansbury agreed to meet with colleagues from SEAT Boards to discuss in more detail and present at their finance and remuneration committees if helpful.

JSansbury

6. **National Initiatives**

6.1 **National Initiatives Update Report**

Deirdre Evans talked to the paper presented to SEAT on NSAG applications for 2011.

Jacqui Simpson agreed to circulate as appropriate within SEAT to ensure constituent Boards feedback within the timeframe outlined by Deirdre Evans.

JSimpson

6.2 **Abdominal Aortic Aneurysm Screening (AAA)**

Deirdre Evans referred to the paper circulated prior to the meeting.

Figures show that on average 320 men are identified with having an aneurysm which requires treatment. Screening should identify this early and therefore decrease the number of emergency surgeries required. This should save approximately 170 lives per year. The cost per scan is £40 and although Lanarkshire have done modelling costs, they are not ready to share them yet. The net additional costs are to be confirmed but introducing screening will be £2.5m and met centrally.

George Brechin queried the costs as he had been informed it was £0.5m.

Jackie Sansbury clarified this issue by saying that this did not include what was being picked up by NSD.

It was noted that Kevin Woods had asked for AAA screening to be reconsidered nationally. Deirdre Evans agreed to establish the position to allow Boards to consider local implications.

DEvans

7 Regional Minutes

The following minutes were circulated prior to the meeting for information and were noted.

7.1 Minutes of the SEAT Directors of Planning meeting which took place on 18th December 2009

7.2 Minutes of the SEAT Directors of Planning and Directors of Finance meeting which took place on 15th January 2010

7.3 Minutes of the SEAT Children & Young People's Health Services Planning Group on 20th January 2010

7.4 Minutes of the SEAT Medical Directors / Directors of Public Health / Nurse Directors on 3rd November 2009

It was noted that Jacqui Simpson and Gordon Birnie have had an initial discussion re the work of this group being synergistic with the work of SEAT. Jacqui Simpson and Gordon Birnie to follow up.

**JSimpson/
GBirnie**

8 Communications

8.1 NHS Tayside

Peter Williamson reported that plans are in place for the coming financial year. He also indicated the closure of hospitals in Angus which has resulted in GP correspondence to the Scottish Government.

8.2 NHS Education for Scotland

Professor Bill Reid expressed his gratitude for the pre-meet for the PMETB meeting which is about to take place. James Barbour informed SEAT that the presentation given by Dr Bill Reid and Paul Padfield was very helpful at NHS Lothian, if other Boards would like to take up the offer of the same presentation.

8.3

NHS Borders

Calum Campbell reported that Robbie Pearson's post is to be covered by June Smyth for the time being.

8.4

NHS Forth Valley

Janette Fraser highlighted that the new hospital is to be handed over in May with the first service transferring in July.

8.5

NHS Dumfries & Galloway

May Harper indicated that NHS Dumfries and Galloway are currently carrying on with Pathfinder.

8.6

NHS Lothian

A Chairs meeting is to be held on Monday with Ingrid Clayden. The business case for the Royal Victoria Hospital at WGH has been signed off although there are currently problems with the traffic flow. The work of Susan Goldsmith and Alan Boyter re workforce and financial savings was praised nationally at the Chief Executives Meeting. They are seeking to reduce the number of posts but attempting to avoid compulsory redundancies.

They were also looking to buy the accredited Masters programme through Harvard. Alan Boyter elaborated by saying that Harvard will provide the learning and only those of the highest calibre will be teaching. Master classes will be put on for colleagues and he hoped to have more information at the next meeting. The programme is aimed at those individuals looking to apply for Director level in the foreseeable future.

9

Any Other Business

No other business was raised.

10

Date and Time of Next Meeting

Friday 21st May 2010, 10.45am. NHS Lothian, Boardroom, Deaconess House, 148 Pleasance, Edinburgh, EH8 9RS.