

Borders NHS Board



CHAIRS & NON EXECUTIVE DIRECTORS REPORT – June 2010

Aim

To inform the Board of events and activities undertaken by the Chair and Non Executive Directors since the last Board meeting.

CHAIR'S REPORT

- April:**
- Retiral Reception for Chief Executive of Eildon Housing, Peter Lee
 - Meeting to discuss NHS Borders support for Veterans
 - Quarterly Meeting with Liberal Democrat Politicians
 - Feedback from Board Development session
 - Twinning Group Meeting to finalise funding application
 - Evening Listening meeting for Jedburgh & Kelso GP Practices
 - Meeting Chair of NHS Education Scotland, Lindsay Burley
 - Induction support to Non Executive Directors, Pat Alexander & David Davidson
 - Launch of Macmillan Financial Advice Service for the Borders
- May:**
- Non Executive Directors' Appriasals
 - Meeting new Chief Executive of Eildon Housing, Nile Istephan
 - Finance for Non-Financial Directors Course
 - The Royal Society of Edinburgh Lecture on Health Inequalities
 - Met Andrea Beavon, Scottish Borders Council Community Safety Officer to discuss the Violence Against Women Partnership
 - Attended the Strategic Board of the Borders Community Planning Partnership
 - Attended Borders Interface Group annual event (BIG)
 - Meeting with Jennifer Mack for feedback on the Board Effectiveness Diagnostic Tool Report
 - NHS Chairs' Meeting
 - Launch of WRVS Welcome Service for BGH
 - WRVS Annual Thankyou Tea – cheque received for £80,000
- June:**
- Attended Children in Care Leavers' Event and Workshop
 - Represented NHS Chairs at the Mutuality, Equality and Human Rights Board quarterly meeting
 - Meeting with Kevin Woods, Chief Executive of NHS Scotland and Director General Of Health And Wellbeing, Scottish Government
 - Quarterly Meeting with Liberal Democrat Politicians
 - Strategic Corporate Parenting Group Meeting
 - CHCP Board - Joint Financial Planning and Accountability Seminar
 - Briefing on Mental Health Redesign with C Duthie, K McNicoll and C Campbell
 - CHCP Committee Meeting
 - Opening of the Eade Endoscopy Unit at BGH

NON EXECUTIVE DIRECTORS REPORT

Committee Meetings and Events

The following committee meetings and events have taken place.

March

29 Audit Committee

April

1 Public Board Meeting
Strategy & Performance Committee
14 Clinical Governance Committee
29 Endowment Committee

May

6 Non-executive Directors Meeting
Board Development Session
10 Public Governance
24 Audit Committee
31 Area Partnership Forum

June

1 Public Partnership Forum
2 Staff Governance Committee
16 Endowment Committee

Julia Edey attended a training session for Pharmacy Practices Committee (PPC) Chairs on 24th March. This provided an opportunity to discuss PPC issues with members of the National Appeals Panel, and also to network with PPC members from other Boards.

Julia attended Audit Committee meetings on 29th March, and 24th May and met with the Director of Finance on 13th May for an Audit Committee pre-meeting. On 27th May, she met with David Davidson to discuss the Audit Committee function.

On 28th April, Julia chaired a Pharmacy Practices Committee hearing to consider an application to open a community pharmacy in Langlee and on the 6th May, she attended a meeting to discuss community pharmacy applications. Julia also attended the Public Partnership Forum on 1st June to discuss a response to the Scottish Government consultation on changes to the Control of Entry Arrangements for Inclusion on the Pharmaceutical List.

Julia attended the launch of the MacMillan Financial Advice Service on 29th April and also attended the Endowment Committee.

On 17th May, she met with the Chair for her annual performance appraisal meeting and on 26th May, they met to agree objectives and development needs.

Catherine Duthie had a number of meetings related to the development of enhanced provision for patients requiring specialist in-patient palliative care. This has included attendance, along with the Medical Director, at the MCN Core Group on 28th May, when a series of actions were agreed to enable an outline business plan to be formulated by the end of this year.

Work on the review of the remit of the Public Governance Committee has continued. As a means of informing this process, Catherine is undertaking visits to other Health Boards to hear how their Patient Focus Public Involvement (PFPI) commitments are being met. The first visit was to NHS Tayside on 10th June where she had extremely helpful meetings with a number of those involved, including the Board Chair and the Executive Lead.

On 21st April Catherine visited the Paediatric Department at BGH and was briefed on the progress of the National Delivery Plan (NDP) for Specialist Children's Services. This has already

established monthly visits by an outreach paediatric surgeon from RHSC in Edinburgh and funding for paediatric nurse practitioners in BGH and has enabled a number of children to receive treatment locally rather than having to travel to Edinburgh. In the current Year 3 of the NDP and there is a focus on critical care and the provision of high dependency beds within BGH. In addition to funding from the NDP, a contribution to this development will be included in the 2010/11 Fundraising Plan.

Also in the context of the Fundraising Plan, Catherine has received briefings from the Radiologists about the proposed replacement CT scanner (scheduled for 2011/12) which will enable an enhanced service to be provided, including non-invasive cardiac procedures. Once the business case is fully developed and approved, a fundraising appeal will proceed to contribute £130k to the cost.

Other commitments during the period have included attendance at the launch of the Macmillan Financial Service, an informal meeting with Area Partnership Chairs, and several meetings about the future of the Fundraising Development Manager post beyond its initial three year fixed term which ends in December.

Catherine also attended the Clinical Governance Committee, Endowment Committee, Non-Executives meeting and Development session, Public Governance Committee and Fundraising Committee. Along with other Non-Executive Directors, Catherine has completed her appraisal meetings with the Board Chair.

David Davidson and Pat Alexander had meetings with the Chief Executive, the Spiritual Care Manager and the Director of Finance on 29th April. They also attended the Endowment Committee.

On 10th May, they met with the Medical Director, the Director of Nursing & Midwifery and the Director of Public Health and on 13th, they met with the Clinical Chairs of the Primary & Community Services Board and Mental Health Services Board, and they visited the Pharmacy Department.

David and Pat met with the General Manager and Clinical Chair of the BGH on 24th and visited some of the services at the hospital. On 26th May, they attended the BGH Clinical Board meeting and on 31st May, they attended the Area Partnership Forum.

David met with the Spiritual Care Director on 11th May and with the Chief Executive, the Director of Workforce, the Chief Operating Officer and the Head of Public Involvement & Communications. On 18th May, he visited Huntlyburn House with the General Manager for Mental Health And attended the Stoma Support Group at Hawick Community Hospital on 19th May

David's appraisal meeting with the Chair took place on 2nd June and he attended the Staff Governance Committee on 4th June.

On 7th June, David met with the Spiritual Care Manager and Chair of Chaplaincy Trust and this was followed by the Chaplaincy Trust Meeting. On 9th June, he attended Newton Trust Management Seminar in Edinburgh and on 10th he attended a Finance Seminar at Scottish Borders Council.

Doreen attended the Pharmacy Practices National Training with Julia Edey on 24th March and attended the PPC hearing on the 28th April. She also attended the meeting on 27th May to discuss two new pharmacy applications and the PPC meeting on 1st June to discuss the Scottish Government consultation on changes to the to the Control of Entry Arrangements for Inclusion on the Pharmaceutical List.

On 18th April, Doreen attended a meeting to review provision of optimal perfusion and on 20th April, she met with the Head of Social Work for Scottish Borders Council. As lead Non-executive Director for mental health, Doreen attended the Joint Mental Health Management Team on 26th May and on

18th June she attended a discretionary Awards Committee. Doreen also attended the Public Governance, Staff Governance and Endowments Committee meetings.

Vince Summers main area of involvement in this period has been with implementing the Quality Strategy which has involved meetings with Director of Nursing & Midwifery and Patient Safety Lead. Vince also attended the NHS Borders Strategy Group and he met with the Quality Lead for the Scottish Government Healthcare Policy and Strategy Directorate in his role as Chair of Area Clinical Forum (ACF) Chairs group.

Vince chaired the national ACF Chairs group meeting which included a presentation from the Scottish Government Director of Healthcare Policy & Strategy on the Quality Strategy and how the health directorates at the Scottish Government were aligned to it. He also attended the Quality Strategy development day at Beardmore.

Recommendation

The Board is asked to **note** this report

Policy/Strategy Implications	Policy and strategy implications will be addressed in the management of any actions resulting from these. events, activities and issues
Consultation	Chair, Board Executive Team
Consultation with Professional Committees	None
Risk Assessment	Risk assessment will be addressed in the management of any actions resulting from these. events, activities and issues
Compliance with Board Policy requirements on Equality and Diversity	Compliant
Resource/Staffing Implications	Resource/staffing implications will be addressed in the management of any actions resulting from these. events, activities and issues

Approved by

Name	Designation	Name	Designation
Mary Wilson	Chair	Karen McNicoll	Head of Public Involvement & Communications

Author(s)

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