

SOUTH EAST AND TAYSIDE GROUP

Minutes of the Meeting of the South East and Tayside Group held at 10.00am on 24th April 2009 at 10am in the Boardroom, NHS Forth Valley, Carseview House, Castle Business Park, Stirling, FK9 4SW

Present:-

Borders Mr John Glennie (Chair) Mr Robbie Pearson Dr Ross Cameron	Fife Dr Frances Elliot Mr Gavin Brown	Forth Valley Ms Janette Fraser Ms Fiona Ramsay
Lothian Professor James Barbour Mrs Jackie Sansbury Mr Alan Boyter	Tayside Mr Peter Williamson	Regional Leads Mrs Myra Duncan Mr Derek Phillips
Directors of Finance Mr Robert Kemp	Scottish Government Mr George McLachlan	NSD Mrs Deirdre Evans
NES Professor Bill Reid	Scottish Ambulance Service Mr Lewis Campbell	Directors of Public Health Ms Alison McCallum

In Attendance

Dr Brian Montgomery, Chair, Regional Cardiac Planning Group (for Item 3.2)
Mr John Wilson, Chair, SEAT Children & Young People's Health Services Planning Group (for Item 2.1)
Mrs Jan McClean, Regional Healthcare Planner, SEAT
Mrs Irene McGonnigle, Cardiac Service Improvement Manager, SEAT
Mr Bobby Alikhani, Project Manager, SEAT

Minutes

Ms Amy Williamson, PA, SEAT

Apologies for absence were received from:

Mr George Brechin, Ms Jill Vickerman, Mr Jeff Ace, Mrs Annie Buchanan, Mrs Pauline Howie, Ms Sonya Lam, Ms Mary Harper, Mrs Jacqui Simpson

Item No.	Section	Action
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Welcome

John Glennie welcomed everyone to the meeting and apologies were noted. John Glennie informed that colleagues from NHS Fife need to leave the meeting at 11.30am. It was noted that this would be Frances Elliot's last meeting and John Glennie on behalf of SEAT thanked Dr Elliot for all of her hard work and wished her success in her new role. John Glennie welcomed Brian Montgomery, John Wilson and Bobby Alikhani to the meeting.

9 Previous Meeting

9.1 Minutes of the Meeting held on 13 March 2009

The minutes were agreed as a correct record.

9.2 Progress against action note

9.2.1 SEAT Stakeholder Discussion

Myra Duncan informed that she is taking forward a piece of work with a number of the Board non-executives who attended the SEAT Stakeholder Discussion on 27 February 2009, to ascertain how the non-executives can be involved in SEAT work in the future.

MDuncan

9.2.2 CAMH's

Robert Kemp informed that the funding has now been confirmed by the Scottish Government for Child & Adolescent Mental Health Services following some confusion around the implications and expectations of Boards. There are two elements of £265,000 recurringly.

9.2.3 Framework for Obligate Networks

There was discussion regarding the recent letters from Annie Ingram and Roger Gibbons regarding the Framework for Obligate Networks. It was noted that the framework was considered at the recent Directors of Planning meeting and also at the Regional Planning Chief Executives meeting. John Glennie informed that clarification had been sought on where the responsibilities lie in terms of this. It was confirmed that the responsibility lies with the smaller boards to approach the larger board for support as and when the need arises.

It was agreed that there is contentment with the networks that are currently in place and that SEAT do not feel the need to establish any obligate networks at present

10 Matters Arising

10.1 National Delivery Plan for Specialist Children's Services

John Wilson referred to the report and associated appendices which were circulated prior to the meeting. The report updates SEAT on the progress with the implementation of the National Delivery Plan for Specialist Children's Services in Scotland.

John Wilson informed that concerns around the approval process and the process of allocation of funding have not yet been resolved.

A letter advising of SEAT's allocation for Year 2 was received from Mr John Froggatt on 2 April 2009 and SEAT has received a share of the funding which was expected. John informed that the SEAT NDP Reference Group, a sub group of the SEAT Children & Young

People's Health Services Planning Group are currently analysing the implications of the allocation on the individual investments which were proposed in the plan.

There was discussion around Children's Cancer and John Wilson informed that there is an assumption that the three Boards: Fife; Lothian and Borders will fund the Edinburgh Cancer Centre. It was noted that additional Boards will also use the Edinburgh Cancer Centre however are not at present required to provide any investment. It was agreed that a different approach to funding was required for Year 3 investments to factor this in.

It was noted that during the Regional Planning Chief Executives meeting it was agreed that the funding of the cancer centre would be top-sliced; however this was not re-iterated during the NDP Implementation Group meeting which took place following this meeting. Jackie Sansbury commented on the need to ensure that the request is for a top slice to support the infrastructure of a Principle Treatment Centre and clinical trials.

John Glennie informed that he is still awaiting a response to the letter he wrote to Derek Feeley and that the outcome of that response would help to inform next steps.

It was noted that the SEAT Children & Young People's Health Services Planning Group will begin to look at the Year 3 Investment Plan versus need on the basis of Years 1 & 2 allocations. It was noted that the NDP Implementation Group plan to start looking at Year 3 at their June meeting.

10.2 **SEAT Annual Report**

Jan McClean referred to the final SEAT Annual Report which has been signed off by SEAT Chief Executives and has been distributed to Boards. The report was noted.

10.3 **Review of Regional Planning Resources**

Robbie Pearson informed that the SEAT Directors of Planning have been asked, by the SEAT Chief Executives, to take forward a piece of work scoping how the review should be structured incorporating funding implications on individual Boards. Ross Cameron stressed the urgency of this piece of work and suggested a timescale of 4 – 6 weeks for completion of the scoping exercise. John Glennie confirmed that some resource will be made available to support this.

DoPs

11 **SEAT Initiatives**

11.1 **Dunfermline & West Fife CHP – Fife Learning Disabilities Update**

The update was noted.

11.2 **Regional Plan for Cardiac Services**

Brian Montgomery introduced the refreshed cardiac plan and informed that a full re-write of the plan will take place in 2010.

Brian informed that the primary function of the Regional Cardiac Planning Group is to cement the network of cardiology services across the South East with an initial focus on cardiac waiting times. More recently the group have been looking at emergent technologies and have also taken forward a large piece of work around Optimal Reperfusion Therapy which is ongoing.

Brian Montgomery asked that SEAT approve the mid-point review of the Cardiac Plan and invited questions or comments.

Ross Cameron asked if clarity around the 90 minutes vs 120 minutes for Optimal Reperfusion Therapy had been received. Brian informed that the SIGN guidelines state that it should be 90 minutes however all regions do need to consider changing to 120 minutes in the future. Peter Williamson informed that NHS Tayside plan to take their ORT Business Case through the Strategic Resources and Policy Committee within the next couple of months. It was noted that on completion and sign off of the Tayside Business Case, Brian Montgomery will look at setting up a Regional ORT group as a sub group of the Regional Cardiac Planning Group. Brian informed that Dawn Carmichael has offered to provide financial support to that group.

Jackie Sansbury asked that the plan include patient benefits and outcomes. Brian confirmed that the group is currently looking at collecting that data with a view to include this in the plan within the next year or two. Alison McCallum offered public health input to help inform the outcomes data.

Deirdre Evans informed of a discussion that took place at the Regional Planning Chief Executives meeting around Inherited Cardiac Conditions and the need for consideration of genetically related conditions. Brian Montgomery informed that the group are starting to engage with colleagues around this. It was noted that there is no longer a National Cardiac Forum although it has been suggested that the group may be re-established following the publication of the new CHD & Stroke Strategy.

The plan was approved.

11.3

Shared Services and Discussions with Local Authorities

Professor Barbour informed of discussions he has recently had with local authority colleagues following on from a letter he received from Mr Tom Aitchison requesting a meeting to discuss shared services between the Chief Executives of NHS Lothian, NHS Borders and NHS Fife and those Boards Local Authorities. Professor Barbour commented that there may be merit in accepting the meeting to ascertain whether there are further opportunities for collaboration and invited comment. Dr Elliot informed that NHS Fife have had preliminary discussions with Fife Council and therefore would be happy to move forward with a meeting. John Glennie confirmed he is content with this as a way forward. Professor Barbour will respond to Tom Aitchison accepting the meeting on behalf of NHS Lothian, NHS Fife and NHS Borders.

JBarbour

11.4

SEAT Team Accommodation

Myra Duncan referred to the papers which were circulated prior to the meeting and gave a brief update on the current situation regarding the accommodation within Norseman House. An option appraisal was carried out and a preferred option was identified. The preferred option involves the displacement of the SEAT Team from Norseman House. Myra asked that SEAT approve the establishment of a small project team to look into alternative accommodation options for the SEAT team. It was noted that partnership representatives have been engaged in the process.

SEAT approved the Project Initiation Document and the establishment of the project team. Myra Duncan will take this forward.

MDuncan

11.5

Review of Workforce Planning

Dr Cameron informed that Derek Phillips, Paul Padfield and himself have been working together to finalise the remit for the MMC Steering Group which will report into the SEAT Workforce Planning Board. This piece of work is taking place as part of the review of Workforce Planning. It was noted that the SEAT Directors of Planning are currently taking forward the piece of work around scoping the review.

DoPs

11.6

SEAT Workforce Planning Update

Derek Phillips informed that he had hoped to circulate a letter outlining the process around looking at 5 year projections for medical workforce however that has been delayed and is going to the Cabinet Secretary for approval in early May. This will formulate a large amount of work at regional level and work is currently underway at a local level. The Scottish Government Health Directorates will shortly be publishing training numbers and are planning to set out the training numbers for the next 3 years. Alan Boyter raised concerns around the WoS planning group proposals on the redistribution of junior doctors throughout the region as it appears that SEAT are taking a reduction in junior doctors as are Aberdeen and Dundee, however the West of Scotland appear to be looking at an increase in numbers. Derek Phillips informed of an options paper on looking at the distribution of trainees for the future which was circulated by Alistair Cook. It was noted that this issue is being discussed by the MSG. Ross Cameron informed that he has asked for a number of items to be put on the agenda for the next MSG meeting.

Derek informed of a large piece of work currently being undertaken by Jim Cannon, AHP Workforce & Workload Co-ordinator, SEAT to put together a national development programme on workforce planning which will take place over the course of the summer involving a number of AHP colleagues.

Derek referred to the documents which were circulated prior to the meeting around Long Term Conditions. He informed that SEAT funded a piece of work looking at an educational solution for the LTC project with monies from NES and the booklets circulated

document the work which has been done. The group are concentrating on two particular elements – training and a website to ensure everyone has access to a whole suite of documents. This piece of work has been done in conjunction with a number of partners and other organisations across the South East of Scotland and is receiving a lot of credit on the national agenda. Dr Elliot queried whether NHS 24 had also carried out a piece of work on this and had resources on line. Derek will confirm with the Project Manager.

DPhillips

12. National Initiatives

12.1 Update on National Initiatives

AAA Screening

Deirdre informed that the CMO recently wrote out to Boards to inform of the proposed pattern for AAA Screening with a proposed implementation between 2011 and 2013. Deirdre reminded colleagues that the deadline for Boards to respond is today.

Edinburgh Laboratory for Pregnancy Screening

The Edinburgh Laboratory will take on the activity from the East of Scotland and Tayside and the North of Scotland service will close. It was noted that this service is being considered for national funding.

NSAG Applications

Deirdre informed that the applications are due to be considered at the June meeting of the advisory group.

Mental Health Services for people with Sensory Impairment

This proposal is currently with Geoff Huggins for approval and subject to that approval NSD will be looking to bring together a panel of experts and will be requesting representatives for that panel.

Proton Therapy

Deirdre informed that this is rapidly becoming the treatment of choice for child psychoma. There are currently facilities in Europe, however with the increasing demand those facilities are struggling to cope and as a result NSD are currently considering a service in Scotland. Alison McCallum commented that consideration should be given to the costs and expertise required to implement this service.

13 Regional Minutes

The following minutes were circulated prior to the meeting for information and were noted.

13.1 Minutes of the Regional Planning Chief Executives Sub Group meeting which took place on 26th February 2009

MSN for Neurosurgery

John Glennie informed that the MSN for Neurosurgery had their first meeting this week. There was agreement that the early

agenda for the group should include: Data Audit; development of standards and appointing a Clinical Director.

Other topics discussed include: NDP for SCS, Mental Health Services for Sensory Impairment and Bariatric Surgery. It was noted at that meeting that Bariatric Surgery will be looked at by the National Planning Forum.

The HDU Audit was also discussed and it was confirmed that Boards have the opportunity to comment on the recommendations within that audit. There is an event planned for May to discuss the findings.

13.2 Minutes of the SEAT Directors of Planning meeting which took place on 27th February 2009

13.3 Minutes of the SEAT Children & Young People's Health Services Planning Group meeting which took place on 25th February 2009

13.4 Minutes of the SEAT Workforce Planning Board meeting which took place on 4th March 2009

13.5 Minutes of the SEAT Regional Cardiac Planning Group meeting which took place on 20th March 2009

14 Communications

14.1 NHS Borders

Robbie Pearson informed that NHS Borders have now appointed a Director of Public Health.

14.2 NHS Tayside

Peter Williamson reported that Dr Bill Mutch, Medical Director has now retired and Dr Andrew Russell who is currently a local GP and Director of Primary Care has been appointed to that post. There is also a new structure in place and there will be 3 associate medical directors supporting Dr Russell.

14.3 NHS Fife

No update was provided.

14.4 NHS Lothian

NHS Lothian have appointed a Director of Nursing, Melanie Hornett who has now taken up the post.

Principal supply chain partners have been appointed for the new Children's hospital. Jackie Sansbury reported that she is continuing to work with colleagues on the cost, size and accompanying revenue costs.

The delayed discharges targets have been exceeded and the 4% staff absence target has been achieved.

There was a board away day earlier this week on Dementia which included input from a number of charities and other partners.

An event is taking place next week unveiling the first cut of the

consortium health tracker information against a range of international systems on clinical outcomes.

14.5

NHS Forth Valley

There is a large focus currently on changes around emergency care with implementation planned for the next 6 – 9 months. This will see investment in nurse practitioners and consultant posts which will help Working-Time Directive implementation.

14.6

Scottish Ambulance Service

Lewis Campbell reported that the Scottish Ambulance Service have achieved their HEAT target for Category A responses for March (77.6%). This result means that this is now a standard and no longer a target. The focus is now on the future strategy and in particular looking at clinical outcomes. The strategy will be presented to SEAT within the next couple of months.

14.7

NES

The national trainee survey received a good response however the response rates from consultants is 13%. NES will revisit this with the consultants through the Medical Directors.

14.8

Scottish Government Health Directorates

George McLachlan reported that the annual review cycle is on track with NHS Fife undergoing the first annual review of the cycle. Guidance on the annual review process will be issued shortly and has been reviewed resulting in a decrease in the amount of paperwork Boards will be required to submit for self assessment.

15

Any Other Business

16.1

National Scoliosis Service

A discussion took place at the Board Chief Executives meeting around the scoliosis service in NHS Lothian. NHS Lothian took on the national service from Glasgow at the request of NSD. The service in NHS Lothian is extremely well established however due to the requirement for almost double capacity compared to what was expected, NHS Lothian have failed to meet the waiting time targets. Deirdre Evans informed that she has sought clarification on the waiting time targets and it was confirmed that the waiting times should be at 12 weeks by the end of March 2009. George McLachlan will liaise with John Connaghan and report back to SEAT.

GMcL

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Date and Time of Next Meeting

Friday 5th June 2009, 10am. NHS Tayside, Seminar Room, Kings Cross Hospital, Dundee, DD3 8EA